

5 February 1982

MEMORANDUM FOR: Director of Information Services

FROM:

[redacted]
Chief, Classification Review Division

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SUBJECT: Visits to Presidential Libraries

1. CRD has been discussing with [redacted] of National Archives and Records Service (NARS) the feasibility of sending teams of review officers periodically to the Presidential Libraries. The two libraries most in need of assistance and guidance in handling CIA documents and other material with CIA equities are the Truman Library in Independence, Missouri, and the Eisenhower Library in Abilene, Kansas. Attachment No. 1 gives a description of the holdings they have identified as of interest to CIA.

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2. The serially numbered documents can be reviewed here from our record copies and the results reported to the libraries -- as is already being done. The vast majority of their holdings, however, would have to be reviewed on site, at least in sufficient numbers to provide the libraries with guidelines. Furthermore, both libraries need our guidance in handling numerous unmarked -- but possibly sensitive -- documents as well as assistance in preparing finding aids that would not divulge classified information.

3. Both libraries are enthusiastic about the possibility of a visit by a CRD team and, in fact, are hoping for such visits on a more or less regular basis. We recommend that one-week visits to each be made initially in mid-April or early May. It would be cost effective to send the same team of two or three officers to both libraries, as they are only 100 miles apart. Attachment No. 2 gives cost estimates for the initial visit.

4. We also recommend a visit of several days later this year for consultation at the Kennedy Library in Boston, Massachusetts. The Kennedy Library is inundated with material of interest to CIA and needs guidance from us as the processing gets underway. One or two officers could handle this consultation.

5. The coordinator for this project is [redacted] who should be contacted directly if you have further questions.

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Attachments:

1. Presidential library holdings of interest to CIA
2. Cost estimate for trips

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Presidential Library Holdings
of Interest to CIA
(estimated)

<u>Type of Material</u>	<u>Truman Library</u>	<u>Eisenhower Library</u>
CIA serially numbered reports	5,300 pages	4,000 documents (20,000 pages)
Other CIA-originated material (memos, etc.)	Undetermined	4,000 pages
Psychological Strategy Board material, White House memos, NSC files	47,000 pages (including CIA originated memos)	Undetermined (but "sizeable")
Operations Coordinating Board files	Probably none, since OCB was the successor to PSB early in the Eisenhower administration	120,000 pages

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Air fare, round trip to Kansas City, Missouri	\$ 350.00
Per diem (12 days at \$50.00 per day)	<u>600.00</u>
Cost per person	\$ 950.00
 Car rental* (2 weeks at \$125.00 per week)	 \$ 250.00
Total cost for 3-person team for 2 weeks	\$3,100.00

*Because of need for convenient transportation in both towns and the inadequacy of air service between them, [] NARS, recommends that the team have a car at its disposal and that the team drive to Abilene and back to the airport in Kansas City for departure.

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